

### Business Information

Business Legal Name \_\_\_\_\_

Trade Name \_\_\_\_\_ Subsidiary or Division of \_\_\_\_\_

Mailing Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Shipping Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Company Type:  Corporation, what state \_\_\_\_\_  LLC  Proprietorship  Partnership

Federal ID No. \_\_\_\_\_ Year Established \_\_\_\_\_

Preferred Account Terms:  Open, net 30  COD  CBD (Proforma)

### Officers, Partners or Sole Proprietors

Name	Title	Soc. Sec. No.	With Firm Since
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

### U.S. Trade References

Name	Title	Soc. Sec. No.	With Firm Since
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

### Sales Tax Exemption

**Resale Certificate.** We certify that we hold a valid sales tax permit number \_\_\_\_\_ for the State of \_\_\_\_\_. We are in the business of wholesaling, retailing, manufacturing or leasing. Our purchases from you of (describe products) \_\_\_\_\_ are for wholesale or resale or are ingredients or components of a new product to be resold, leased, or rented in the normal course of business. We further certify that if any property so purchased tax free is used or consumed by us making it subject to a Sales or Use Tax we will pay the tax due directly to the proper taxing authority when state law so provides or inform you for added billing. This certification shall be a part of each order which we may hereafter give you, unless otherwise specified, and shall be valid until cancelled by us in writing or revoked by the city or state. We also agree to reimburse you for any sales tax later determined by Clarence House to be due and payable.

**Exemption Certificate.** We certify that we are a tax-exempt entity (church, school, government agency, etc.) holding exemption certificate number \_\_\_\_\_ for the State of \_\_\_\_\_.

**No Exemption Certificate.** We hold no exemption certificate and should be charged all applicable taxes.

### Terms and Conditions

We agree that the standard terms of sale for Clarence House are net 30 days from date of invoice and that shipments will be held if our account becomes delinquent. All orders are subject to credit approval when received. A service charge of 1½% per month will be charged on balances not paid within terms. In the event of default in payment, we agree to pay all collection fees, court costs, attorney fees and interest incurred through collection procedures. We understand that the information included in this application is for the use of Clarence House in determining the amount and conditions of credit to be extended. We certify that the information is correct. We authorize Clarence House or its agents to investigate our credit references and report our credit performance to the proper persons and credit bureaus.

Owner or Officer's Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

### Internal Use Only

Sample  NSA Sales Rep \_\_\_\_\_ Date \_\_\_\_\_ Ter \_\_\_\_\_ Br \_\_\_\_\_ Sec \_\_\_\_\_

**Business Information**

Business Legal Name \_\_\_\_\_

Trade Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Shipping Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Work Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

Company Type:     Corporation, what state \_\_\_\_\_     LLC     Proprietorship     Partnership

Name of Owners, Officers or Partners:

1. Name \_\_\_\_\_ Title \_\_\_\_\_

2. Name \_\_\_\_\_ Title \_\_\_\_\_

Contact Name \_\_\_\_\_

Mobile Phone \_\_\_\_\_ E-Mail \_\_\_\_\_

**Sales Tax Exemption** **No Exemption Certificate.** We hold no exemption certificate and should be charged all applicable taxes. **Resale Certificate.** We certify that we hold a valid resale tax certificate number \_\_\_\_\_ for the State of \_\_\_\_\_ . We are in the business of wholesaling, retailing, manufacturing or leasing. Our purchases from you are for wholesale or resale or are ingredients or components of a new product to be resold, leased, or rented in the normal course of business.**Please attach a copy of your resale exemption certificate.**

Authorized Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_